



SRJC SCHOLARSHIP APPLICATION

santarosa.awardspring.com

[HTTPS://SANTAROSA.AWARDSPRING.COM/](https://santarosa.awardspring.com/)



Sign In with Your School Account



SRJC Login Portal

Username

SRJC Student ID (Example: 8XXXXXXXXX) or
Faculty/Staff Username (Example: jdoe)



**SANTA ROSA
JUNIOR COLLEGE**

Password

SRJC Student PIN Code or Faculty/Staff Password

[Student Login Help](#)

Login

Reset Password

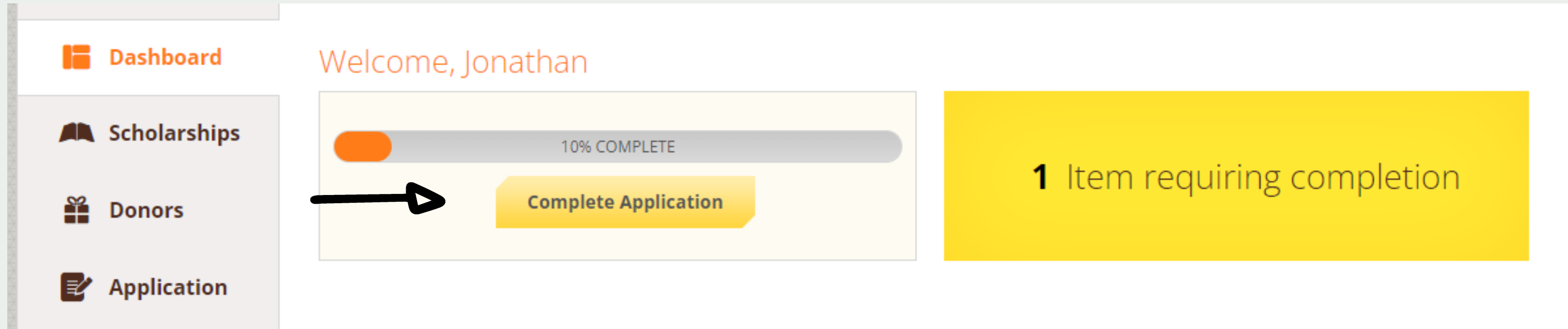
Faculty/Staff Only

[More Help](#)

Forgot Password?

Faculty/Staff Only

From your Dashboard - begin by clicking on Complete Application.



SRJC uses a common application and offers TWO award *cycles* annually.

Spring Cycle - Awards are for the following academic year (Fall/Spring)

- Opens annually in mid-January.
- Most opportunities close March 2.
- Limited number of scholarships have extended deadlines.







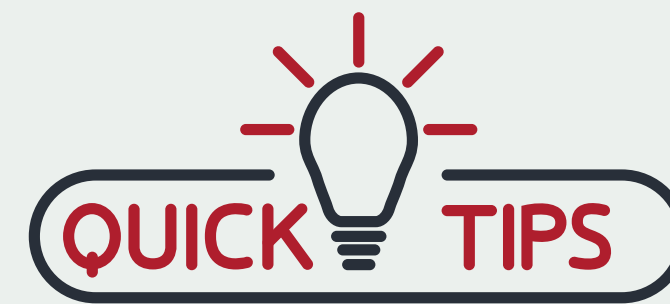
Fall Cycle - Awards are for the following semester (Spring only)

- Opens annually in late August.
- Most opportunities close October 1.
- Limited number of scholarships have extended deadlines.





 Dashboard	
 Scholarships	
 Donors	
 Application	
	<div>Getting Started with the Scholarship Application Completed</div> <div>General Information</div> <div>Import questions</div> <div>Academic Information</div> <div>Personal Statements - Short Answer Format</div> <div>SRJC Enrollment and Program Related Questions</div> <div>Community Service, Activities, and Employment</div> <div>Other Scholarship Specific Selection Criteria</div> <div>Department Specific Application Section</div> <div>English as a Second Language Related Questions</div> <div>Financial Need Information</div> <div>Consent for Release of Information</div>



Read the information in each section.
Provide an answer for every question.
Take your time. Your work will save.

You can return to complete the information at a later time.

Thoughtful and **complete** answers are better than fast answers.

Consider the reader.

Readers **want** to know about you, your educational pathway,
and your future goals.

What do you want them to know about you?
What sets you apart from all of the other applicants?

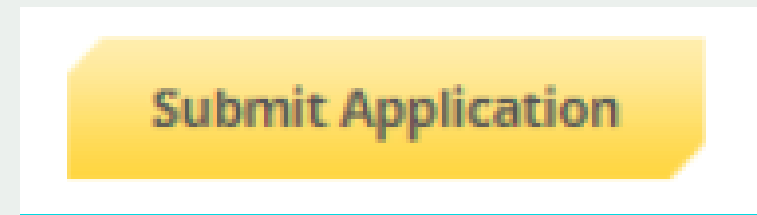
Unsure what a question means? Need additional assistance?
Reach out to the Scholarship Office staff.
We're ready and happy to help!



You can save and return to the application at any time prior to the posted deadline. But... be sure ALL requirements are submitted on or *before* the deadline.

When all sections of the application are complete, the "Submit Application" button will appear in yellow.

Be sure to click on the button to submit!





Next Steps:
Visit your DASHBOARD to check for Follow-Up items!

If you have more than one follow-up, you will need click on **each** follow-up item.

Note: "Same" questions will carryover for each award, but you must submit for each scholarship.

You have some follow-up work to do.
Click "Complete Follow-Up" in the
boxes below.

1 Item requiring completion

Follow-Ups

Ruth Parlé Craig Study Abroad Scholarship

You are eligible to apply but have some work to complete by
8/3/2022.

Complete Follow-Up





I've been AWARDED SCHOLARSHIP. Now what?

Be sure to check santarosa.awardspring.com for required follow-up items!

Examples of follow-up items:

- **Donor Acknowledgement (all scholarships)**
- **Verification of Enrollment (all transfer scholarships and some continuing)**
- **Verification of employment (very few scholarships)**



Your Dashboard will display follow-up items

You have some follow-up work to do.
Click "Complete Follow-Up" in the
boxes below.

3 Items requiring completion

Follow-Ups

F. and C. Lahm Family Memorial Transferring Student
Scholarship

You have been selected for an award but must complete
some work to finalize it.

Complete Follow-Up

Leonard and Lynn Riepenhoff Scholarship Fund

You have been selected for an award but must complete
some work to finalize it.

Complete Follow-Up

Donor Acknowledgement

Take a moment to read the instructions before starting!

Donors read these statements and are often moved to make additional contributions to support future students based on these statements.

Awarded more than one scholarship?

The answers you submit here will carry over to the other awards. BUT, you still need to "submit" for each scholarship!

Thank
You

Congratulations! You've been awarded this scholarship.
Please complete the follow-up item(s) below.

DONOR ACKNOWLEDGEMENT

Important! Please read all of these instructions before answering the questions below. These required sections are not intended to be another "scholarship essay". This is your opportunity to connect with scholarship donors and express your appreciation for the scholarships you have been awarded.

We have allowed a maximum word count for each section, however, we are looking for a minimum of 2 - 3 sentences for each response.

Scholarship donors are generous and caring people who give to support the educational endeavors of students like you. Your personal and heartfelt "thank you" comments in this section remind them why they gave in the first place and often helps securing continuing gifts for students in the future.

- **Express Gratitude!** Please be sure to include the words "thank you" in this section.
- **Be sincere!** You should comment on the impact that the scholarship award will have on the educational goals and future plans you described in the Student Biography and Future Goals sections .
- **Be specific.** Express what you expect to accomplish and how the financial assistance will help you to reach your goals.

IMPORTANT!

Your responses in this section may be seen by one or more scholarship donors. If you have been selected for more than one scholarship, please do NOT include the name of the individual scholarship(s) in your acknowledgement. The same response is shared with **ALL of your scholarship donors!**

If you have questions about what is appropriate to include in this section, contact the SRJC Scholarship Office for additional information.

Biography: Briefly describe your background, educational and personal journey to be shared with your scholarship donor.

150 word(s) left

Future Goals: Briefly describe your future educational and career goals.

150 word(s) left

Personal Acknowledgement to the Scholarship Donor.

150 word(s) left

Verification of Enrollment - Transfer Only

Transfer Students must submit verification of full-time enrollment from their four-year school.

If you need an extension to submit the verification document due to your school's start date, be sure to communicate this request with the Scholarship Office early.

Transferring in the spring academic term?

You can submit a request to defer your award to spring. Awards cannot be deferred to another academic school year.

Once your after awarding follow-up items are complete, the "Submit Follow-Up" bottom will turn from gray to yellow.

Be sure to click on the Submit Follow-Up button for each scholarship awarded.

Transferring Scholarships Require Verification of Enrollment

DUE: August 31

This scholarship award requires you to provide verification of enrollment. Transfer students must provide verification of **full-time enrollment** at their four-year transfer school. This documentation can be acquired through the school's registrar. Many schools use the National Clearinghouse for verifications. If you are unable to upload the documentation directly to Award Spring, you may arrange to have your verification mailed to: Santa Rosa Junior College, **Scholarship Office**, 1501 Mendocino Avenue, Santa Rosa, CA 95401.

Official verification is preferred, but unofficial verification of enrollment will be accepted (printed from your school's student portal, registrar, or National Clearinghouse). However, class schedules are not acceptable as verification of enrollment.

Verification of Enrollment is required. Upload your verification documents.

Upload File

Submit Follow-Up

Verification of Enrollment - Continuing at SRJC

Why am I being asked to submit verification of enrollment if I'm still attending SRJC?

Some scholarships are designated for *either* a continuing or transferring student. When this occurs, students will see this message on your follow-ups.

Continuing SRJC students CAN upload a copy of their SRJC class schedule as verification of enrollment. Remember, this is not an allowable option for transfer students.

Once your after awarding follow-up items are complete, the "Submit Follow-Up" bottom will turn from gray to yellow.

Be sure to click on the Submit Follow-Up button for each scholarship awarded.

For students continuing at SRJC:

Students who will be continuing at SRJC can upload unofficial enrollment verification. You must be enrolled in the minimum number of units required by your scholarship award(s). Most awards require full-time enrollment (minimum 12 units), but some awards allow for a minimum of 9 or 6 units. Refer back to the award for requirements OR contact the SRJC Scholarship Office for clarification.

Verification of Enrollment is required. Upload your verification documents.

Upload File

Questions?

In-Person:

Scholarship Office

Plover Hall

Santa Rosa Campus

Monday - Friday

8:00 AM - 5:00 PM

PREFER AN ON-LINE VISIT?

JOIN US ON ZOOM

[HTTPS://FINANCIALAID.SANTAROSA.EDU/VIRTUAL-HOURS](https://financialaid.santarosa.edu/virtual-hours)

MONDAY THROUGH FRIDAY

ZOOM 10:00 AM - 12PM

[HTTPS://ZOOM.US/J/94234572057](https://zoom.us/j/94234572057)

ZOOM 2:00 PM - 4:00 PM

[HTTPS://ZOOM.US/J/95757179041](https://zoom.us/j/95757179041)

FOR INFORMATION AND APPOINTMENTS

CALL 707.527.4740

ASK A FINANCIAL AID SPECIALIST | FINANCIAL AID

[HTTPS://FINANCIALAID.SANTAROSA.EDU/FORM/LEAVE-US-A-MESSAGE](https://financialaid.santarosa.edu/form/leave-us-a-message)